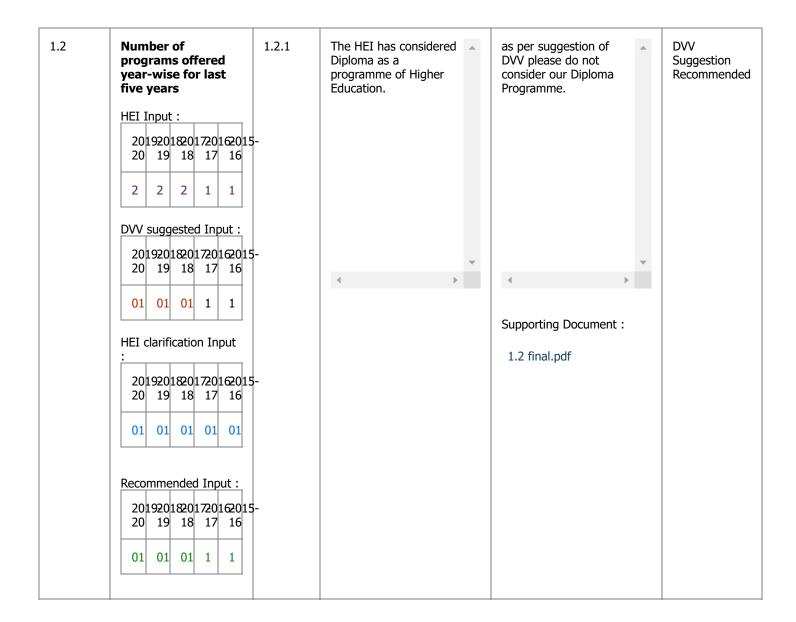
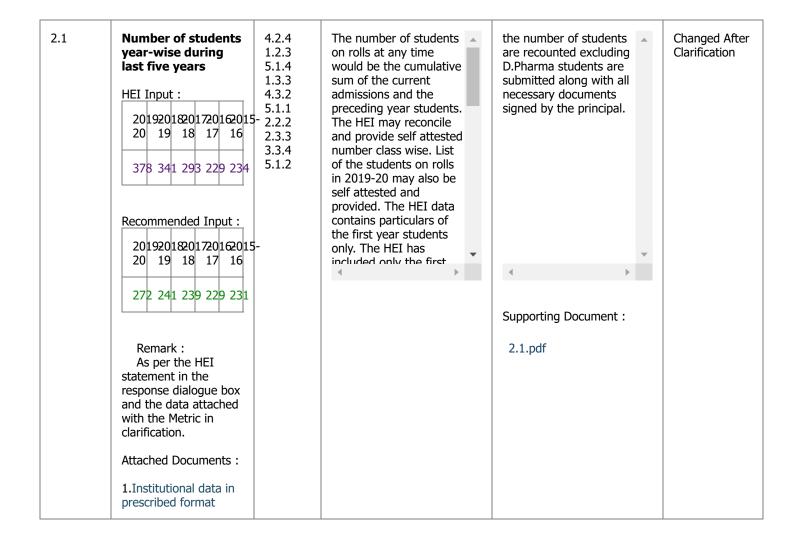
HEI Name: HI TECH COLLEGE OF PHARMACY Request Date: 18/03/2021 Number of Clarifications: 9

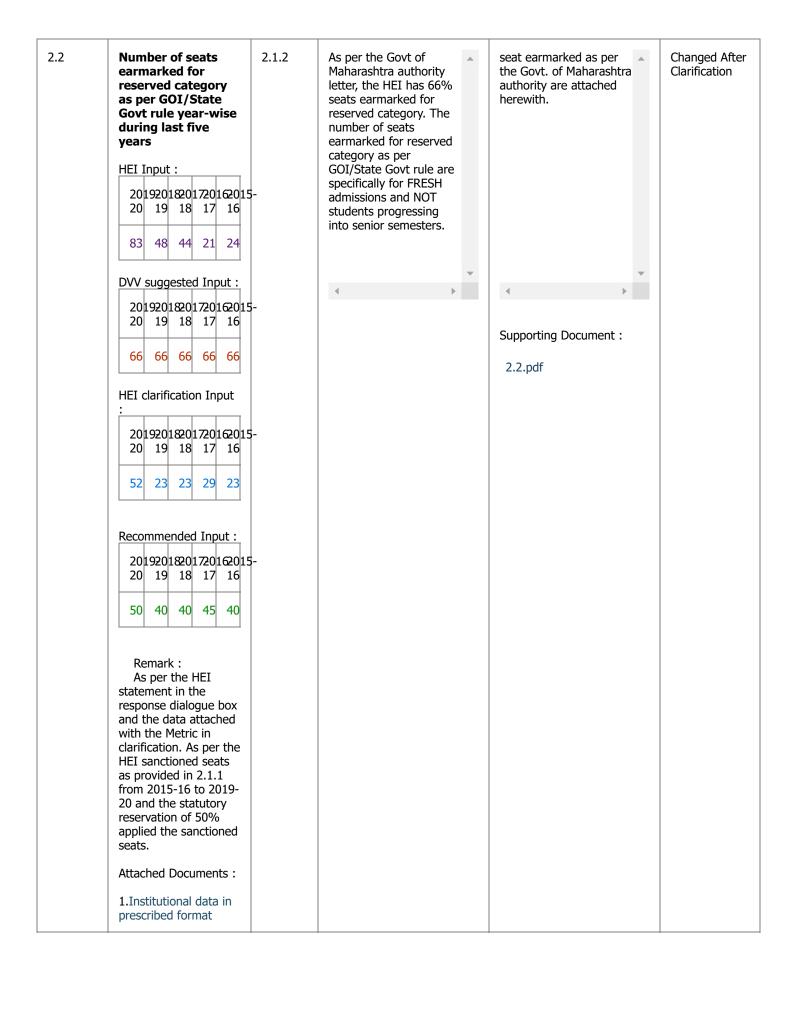
CHANDRAPUR

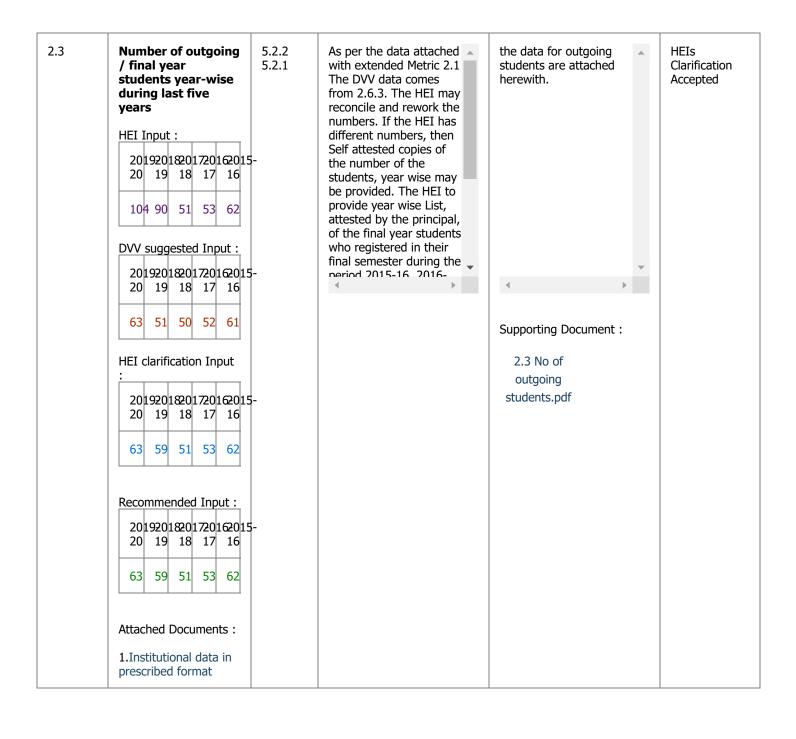
AISHE ID: C-18512 Response Date: 02/04/2021

Extended ID	Deviation Details and HEI Response	Affected Metrics	Findings of DVV	Response of HEI	Status
1.1	Number of courses offered by the Institution across all programs during the last five years HEI Input: 20192018201720162015 20 19 18 17 16 2 2 2 1 1 DVV suggested Input: 20192018201720162015 20 19 18 17 16 52 52 48 48 48 HEI clarification Input: 20192018201720162015 20 19 18 17 16 79 84 89 87 87 Recommended Input: 20192018201720162015 20 19 18 17 16 79 84 89 87 87 Attached Documents:	1.3.2	What has been included by the HEI is the number of the programmes and NOT the courses. There seems to exist a confusion about what is a programme vis-a-vis a course. The number of courses taught in each program being more than one, the number of courses would be much higher. Please check the glossary at the end of RAF for definition. The number of courses	list of courses as per Gondwana University New and Old syllabus was attached herewith. Supporting Document: 1.1 final.pdf	HEIS Clarification Accepted
	1.Institutional data in prescribed format				









4.1	Total number of classrooms and seminar halls HEI Input: 7	4.1.3	The HEI has not attached any proof of the numbers of the classrooms. The HEI to provide complete plan of the seminar hall and the ALL the class rooms, with class room numbers along with location (building). The HEI to also provide details of the class rooms indicating which are ICT enabled. Geotagged Photographs verified from the point of view of identification and as	The complete building sanction plans and Geotags photos of the classroom and seminar hall are attached herewith.	No Change
				Supporting Document : DVV Clarification of 4.1.3merged_c ompressed.pdf	
4.2	Total Expenditure excluding salary year-wise during last five years (INR in Lakhs) HEI Input: 20192018201720162015 20 19 18 17 16 79.254088938727256914	7751	The HEI has not provided Audited finance documents. Mere statement of numbers without supporting proof cannot be evaluated. The HEI to produce the proof of the expenditure by means of Year wise audited income-expenditure statements for the assessment period FY 13-18. The salaries are to be highlighted and the statements are to be signed by the CA/DDO	all relevant documents are attached herewith	Changed After Clarification
	20 19 18 17 16 135.443.937.624.838. Remark: As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. There is a Mismatch between the audited statement of income & expenditure of HEI.	3		Supporting Document : 3.2 total expenditure.pdf	

4.3	Number of Computers HEI Input: 50		The HEI to provide the stock summary signed by the store in charge and counter signed by the principal.	the stock summary signed by the store in charge and countersigned by the principal is submitting.	No Change
			< →	Supporting Document : 33.pdf	
4.4	Total number of computers in the campus for academic purpose HEI Input: 35	4.3.2	The Total number of computers in the campus for academic purpose cannot be more than the Number of computers with the HEI. The HEI to provide a List containing the installation of the systems, their configuration and the numbers of computers for academic purpose. The HEI to list the deployment which must be accompanied by photographs. The details	All relevant documents with the signed of the Principal are attached herewith.	
				Supporting Document : 34.pdf	

HEI Name : HI TECH COLLEGE OF PHARMACY CHANDRAPUR Assignment Date: 26/01/2021 Number of Clarifications: 41

Last Date : 10/02/2021 AISHE ID: C-18512

Metric ID	Deviation Details and HEI Response	Findings of DVV	Response from HEI	Status
1.3.3	Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year 1.3.3.1. Number of students undertaking project work/field work / internships HEI Input: 251	The HEI has included Diploma level students as well. Such students are not part of Higher Education and not considered.	The students count for B.Pharma Course is submitted	HEIs Clarification Accepted
	DVV suggested Input : 63	▼ →	Supporting Document:	
	HEI clarification Input : 63		1.3.3 final.pdf	
	Recommended Input:			
	Attached Documents :			
	1.Institutional data in prescribed format 2.Any additional information			
1.4.1	Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders	The HEI has not provided sample filled in feedback forms from the stakeholders. Filled	The URL for Feedback from stake holders http://htcop.org/lalong with all relevant	No Change
	1) Students	in feedback forms on the syllabus and its	document sign by the principal are attached	
	2)Teachers	transaction at the institution from the	herewith	
	3)Employers	following stakeholders 1) Students 2)Teachers		
	4)Alumni	3)Employers 4)Alumni to be provided. The		
	HEI Input : A. All of the above	feedback concerned	▼	
	A. All Of the above		Supporting Document:	
	Attached Documents :		1.4.1 final.pdf	
	1.Any additional information (Upload) 2.Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) 3.URL for stakeholder feedback report			

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- Feedback collected, analysed and action taken and feedback available on website
- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

HEI Input:

A. Feedback collected, analysed and action taken and feedback available on website

DVV suggested Input: C. Feedback collected and analysed

HEI clarification Input:

A. Feedback collected, analysed and action taken and feedback available on website

Recommended Input:

B. Feedback collected, analysed and action has been taken

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification.

Attached Documents:

1.Upload any additional information2.URL for feedback report

The HEI has not attached any proof in support of feedback processes of the institution for curriculum. The HEI to provide link to action taken report on the website as proof their claim. The analysis of the feedback on curriculum signed by the principal for the AY

all relevant documents along with the proof are attached herewith and same is available on institute website Changed After Clarification

Supporting Document:

1.4.2 final.pdf

2.1.1 Average Enrolment percentage (Average of last five years)

2.1.1.1. Number of students admitted year-wise during last five years

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
152	127	117	81	

DVV suggested Input:

2019- 20 19 2017- 19 18	2016- 17	2015- 16
-------------------------------	-------------	-------------

The HEI data contains
Diploma students also.
) The HEI must
provide Copy of letter
issued by the
Affiliating university /
state Govt / statutory
body or other
Document relating to
the Sanction of the
annual intake. The HEI
to provide attested
copy of the Approved

all student data excluding D.pharm Students are attached herewith along with supporting documents.

▼

Supporting Document: 211.pdf

Changed After Clarification

82	81	77	81	71		
LIET classification Tanak .						

ŀ	HEI clar	ification	Input:		
	2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
	92	67	67	81	71

Recommended Ir	put	:
----------------	-----	---

 recommended input i						
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16		
92	67	67	81	71		

2.1.1.2. Number of sanctioned seats year wise during last five years

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
173	127	117	81	88

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
100	100	100	100	100

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
100	60	60	60	

Recommended Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
100	80	80	90	80

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. The Number of students admitted yearwise cannot be more than the Number of sanctioned seats in that year. The HEI was requested to provide Copy of letter issued by the Affiliating university / state Govt / statutory body or other Document relating to the Sanction of

the annual intake. The HEI has provided only 2019-20 data and a letter in regional language without a translation.		
Attached Documents :		
1.Institutional data in prescribed format 2.Any additional information		

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year wise during last five years

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
83	48	44	21	

DVV suggested Input:

DVV Jug	igested i	input.		
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
33	28	24	21	24

HEI clarification Input:

I ILI CIUI	IIICacioni	input.		
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
54	29	25	29	33

Recommended Input:

2019- 20			2016- 17	2015- 16
50	40	40	30	40

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. Number of actual students admitted from the reserved categories year wise cannot be more than the Number of seats earmarked for reserved category as per GOI/State Govt rule. Hence the number restricted to the HEI claim in 2.2. Data of BPharm and DPharm has been considered.

Attached Documents:

1.Institutional data in prescribed format 2.Any additional information

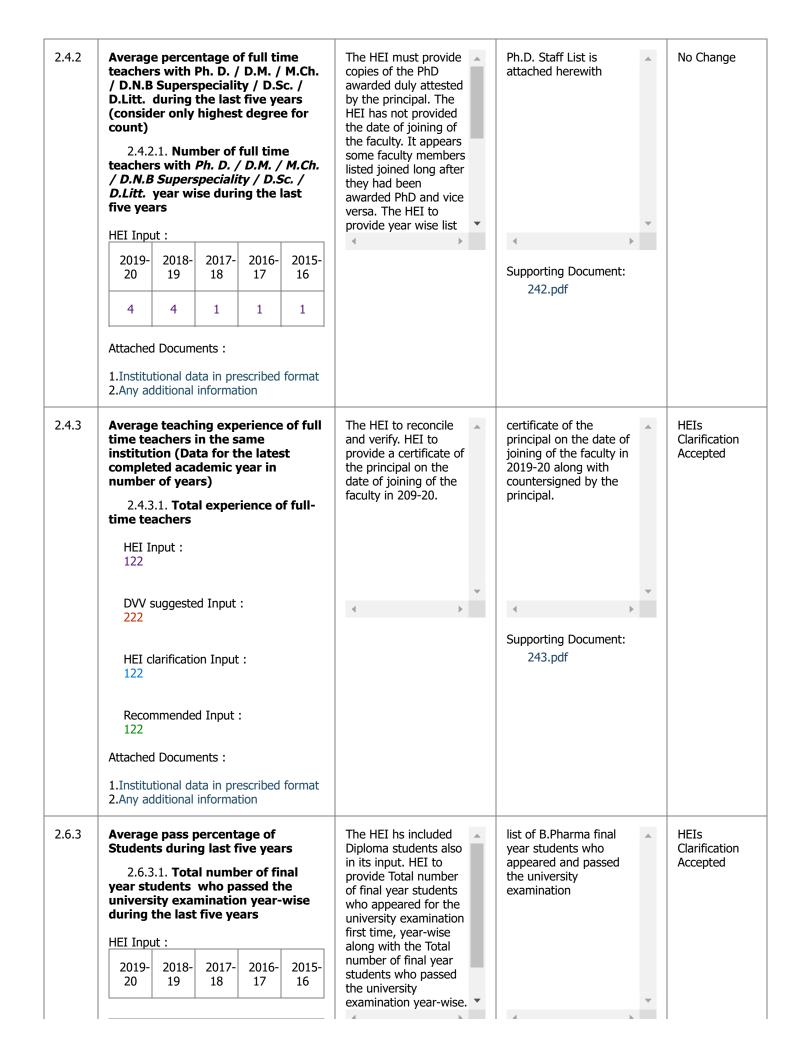
The HEI has not provided data as per the NAAC prescribed format. HEI has included diploma level students as well. The HEI must furnish a certificate that these admissions are actual students admitted from the reserved categories as FRESH ADMISSIONS and does

all diploma students are excluded and again resubmitting the data with all relevant documents.

Changed After Clarification

Supporting Document: 212.pdf

2.2.2	Student- Full time teacher ratio (Data for the latest completed academic year) Attached Documents: 1.Any additional information	The HEI to provide serially numbered list, Certified by the principal, of the full time teachers along with the departmental affiliation in the latest completed academic year.	all teaching staff list countersigned by the principal is attached herewith.	No Change
		→	→	
			Supporting Document: 222.pdf	
2.3.3	Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year) 2.3.3.1. Number of mentors HEI Input: 28	Every teacher is not a mentor. Only by virtue of being assigned mentorship one may be called mentor for the assigned group. The HEI must provide a e-copy of the approved Mentor list as announced (signed by the principal). The	mentor list along with all supporting documents are submitting herewith.	No Change
	Attached Documents: 1.Upload year wise, number of students enrolled and full time teachers on roll. 2.Mentor/mentee ratio 3.Circulars pertaining to assigning mentors to mentees	HEI must also provide allotment order of the	Supporting Document: 2.3.3.pdf	
2.4.1	Average percentage of full time teachers against sanctioned posts during the last five years Attached Documents: 1.List of the faculty members authenticated by the Head of HEI 2.Institutional data in prescribed format	HEI to provide copies of the appointment letter or the letter of joing/ confirmation of the following Dr. Satish B. Kosalge Prof. Sushil Suresh Burle Prof. Pankaj M. Pimpalshende Prof. Lata Potey Prof. Jayshree Ramdas Aate Prof. Parag Sureshrao Chaware Prof. Swati N.	all relevant documents are attached herewith	No Change
			Supporting Document: 2.4.1.pdf	



102	61	41	46	53	

DVV suggested Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
61	38	41	46	53

HEI clarification Input:

2019- 20		2017- 18	2016- 17	2015- 16
61	34	41	46	53

Recommended Input:

2019-		2017-	2016-	2015-
20		18	17	16
61	34	41	46	53

2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years

HEI Input:

	<u> </u>			
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
104	87	50	52	61

DVV suggested Input:

2019- 20	2018- 19	•	2016- 17	2015- 16
62	51	50	52	61

HEI clarification Input:

2019- 20		•	2016- 17	2015- 16
63	57	50	52	62

Recommended Input:

ĺ	RECOIIII				
	2019-		2017-	2016-	2015-
	20	19	18	17	16
	63	57	50	52	62

Attached Documents:

Supporting Document: 2.6.3.pdf

\exists									
1	Researce governing agencies 3.1.2 having by governing last five	ch proje ment ar es durin 1. Nun Researe ernmen ment ag	ects fund non gethe land non gethe land non gethe land no	nded by governi ast five departi ects fun on-	ment years ments	As per the HEI data with 2.4.1 there are 04 departments. Pharmaceutical Chemistry, Pharmaceutics, Pharmacognocy Pharmacology Pharmacy		As our Institute runs Pharmacy course i.e. B.Pharma and D.pharm. we have only One department in Pharmacy course and in 2.4.1 we mentioned subject of specialization of concern faculties.	HEIS Clarificati Accepted
	HEI Inpu	ıt :				•	~	▼	
	2019-	2018- 19	2017- 18	2016- 17	2015- 16			Supporting Document: 3.1.2.pdf	
	1	0	0	0	0				
	3.1.2 offering	.2. Nun gacade	nber of mic pro	departi grames	nents				
	HEI Inpu	ıt:							
	2019- 20	2018- 19	2017- 18	2016- 17	2015- 16				
	1	1	1	1	1				
	DVV sug	gested I	nput :						
	2019- 20	2018- 19	2017- 18	2016- 17	2015- 16				
	05	05	05	05	05				
	HEI clari	fication	Input :						
	2019- 20	2018- 19	2017- 18	2016- 17	2015- 16				
	1	1	1	1	1				
	Recomm	ended I	nput_:						
	2019- 20	2018- 19	2017- 18	2016- 17	2015- 16				
	1	1	1	1	1				
	Attached	l Docum	ents :						
	1.Suppor	rting do	cument f	rom Fur	ndina			1	

3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years

3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution yearwise during last five years

HEI Input:

LICI INPO	J			
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
07	05	09	07	04

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
04	02	06	04	02

HEI clarification Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
04	05	07	05	04

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
04	02	06	04	02

Attached Documents:

- 1.Report of the event
- 2.Institutional data in prescribed format

As per the HEI data. The HEI has claimed large number of lectures covering career planning, Capability building and preparation for competitive exams. These are covered in 5.1.3 and 5.1.4 and hence not covered here.

as per suggestion of DVV we updated seminar/conferences/wor conducted by the institute in last five years and resubmitted. DVV Suggestion Recommended

Supporting Document: 3.1.3.1..pdf

3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years

3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.

HEI Input:

LIET TUP	<i>a</i>			
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
03	01	09	11	14

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
01	01	04	00	04

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
01	00	02	04	

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
01	00	02	04	01

Attached Documents:

- 1.Institutional data in prescribed format
- 2. Any additional information

). Link of recognition in UGC enlistment of the journal must be included as an excel file in the prescribed format. Link to the relevant signed document must be made available. HEI to provide direct landing links in Excel data file (NAAC Format) such as

number of Papers published by the faculties during last five years with notified journals on UGC website during last five years with there URL link are submitted

Supporting Document: 321 final.pdf

HEIs Clarification Accepted 3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

> 3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

HEI Input:

2019- 20		2017- 18	2016- 17	2015- 16
01	01	02	0	01

Recommended Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
01	01	00	0	00

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. Certificate of having attended a conference is not eligible as writing/ editing chapters in edited volumes/books published and papers in national/international conference proceedings

Attached Documents:

- 1.Institutional data in prescribed format
- 2. Any additional information

The HEI has provided template 3.3.2. As per the SoP HEI must provide attested Xerox of the Cover page, content page and first page of the following selected publication. The HEI must provide Web-link of research papers by title, author, Department/ School/ Division/ Centre/ Unit/ * all the books published by the faculties with their documentaries are submitted

Supporting Document: 3.2.2..pdf

Changed After Clarification

3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

3.3.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
02	08	07	0	

Recommended Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
01	01	01	0	0

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification.

Attached Documents:

1.Institutional data in prescribed format 2.e-copy of the award letters

Only Lifeline Blood bank donation certificates considered. The other claims are not eligible under this Metric. Personality contest are not Similarly Student Development Department Gondwana University, Gadchiroli. Inter Engineering Diploma Students

number of awards and recognitions received for extension activities are submitted with the principal signature

Changed After Clarification

Supporting Document: 3.3.2..pdf

3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

HFI Input:

2019- 20		2017- 18	2016- 17	2015- 16
06	07	06	02	00

DVV suggested Input:

D v v daggestea inpat i					
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16	
05	06	06	02	00	

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
05	07	06	02	00

Recommended Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
05	06	06	02	00

Attached Documents:

- 1. Reports of the event organized
- 2.Institutional data in prescribed format

Tree Plantation
Programme is covered
under 7.1.5 and not
considered here. The
HEI to provide Geo
tagged and captioned
Photographs attested
by the principal. HEI to
provide other
supporting document
of relevance also with
proper captions and
dates and signed by

all supporting document,
Detailed report for each
extension and outreach
program, with specific
mention of number of
students participated
and collaborating agency
to be supplemented with
Newspaper reports of
events. countersigned by
the Principal are
submitted.

Supporting Document: 3.3.3..pdf

DVV Suggestion Recommended 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

3.3.4.1. Total number of
Students participating in extension
activities conducted in
collaboration with industry,
community and Non- Government
Organizations through NSS/ NCC/
Red Cross/ YRC etc., year-wise
during last five years

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
377	341	292	229	

DVV suggested Input:

D • • 549	gesteu i	input.		
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
137	121	131	129	50

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
272	241	239	229	00

Recommended Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16			
137	121	131	129	00			

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification.

Attached Documents:

- 1.Report of the event
- 2.Institutional data in prescribed format

Average percentage of students participating in extension activities excluding Diploma Students are submitted.

▼

Supporting Document: 3.3.4..pdf

Changed After Clarification

Number of functional MoUs with 3.4.2 The attached data all Mou'S documents No Change national and international signed by the principal does not contain institutions, universities, qualifier activities or are submitted. industries, corporate houses etc. MOU's with institutions during the last five years of national, international 3.4.2.1. Number of functional importance, other MoUs with Institutions of national, universities, industries, international importance, other corporate houses etc. universities, industries, corporate The HEI must provide houses etc. year-wise during the e-copies of Only last five years functional MoU's with institution/ industry/ HEI Input: 2019-2018-2017-2016-2015-Supporting Document: 20 19 18 17 16 3.4.2..pdf 00 01 02 00 02 Attached Documents: 1.Upload any additional information 2.Institutional data in prescribed format(Data template) 3.e-Copies of the MoUs with institution./ industry/ corporate houses Changed After 4.1.3 Percentage of classrooms and . Number of no of classrooms with seminar halls with ICT- enabled ICT tool and theire Clarification classrooms with facilities such as smart class, LMS, wifi/LAN without LCD relevant documents etc. (Data for the latest completed OR Class rooms with signed by the principal LCD alone do not form academic year) are submitting. ICT enabled teaching 4.1.3.1. Number of classrooms learning facility. The and seminar halls with ICT HEI to provide copy of facilities the stock register for the LCD's attested by **HEI Input:** the principal. The HEI to provide Geo-tagged photographs of ICT Recommended Input: Supporting Document: 413.pdf Remark: As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. WiFi with LAN is not complete ICT facility. Conference room is not classroom. As per the stock-register as on 31-12-2020 there were only 03 projectors Attached Documents: 1.Institutional data in prescribed format(Data template) 2. Paste link for additional information

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
24.00	11.85	11.85	8.4	

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
8	8	8	8.4	8.4

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
16	11.85	11.85	8.4	8.4

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
8	8	8	8.4	

Attached Documents:

1.Institutional data in prescribed format(Data template)

The HEI to provide the relevant items underlined in the audited income and expenditure statement which must be signed by the CA and counter signed by the principal. This metric is supposed to be looked at with the perspective of infrastructure augmentation only.

All the relevant items underlined in the audited income and expenditure statement which signed by the CA and countersigned by the principal are submitting

Supporting Document: 414.pdf

DVV Suggestion Recommended

4.2.2	The institution has subscription for the following e-resources 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources		DVV Suggestion Recommended
	HEI Input: B. Any 3 of the above		
	DVV suggested Input : E. None of the above		
	HEI clarification Input : E. None of the above		
	Recommended Input : E. None of the above		
	Attached Documents :		
	1.Institutional data in prescribed format(Data template)		

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals during the last five years (INR in Lakhs)

4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

HEI Input:

2019-	2018-	2017-	2016-	2015-	
20	19	18	17	16	
1.303	132.4200)51.465!	531.383	591.145!	55

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
1.3	2.4	1.46	1.38	1.14

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
0.91	2.16	0.24	1.18	0.96

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
0.91	2.16	0.24	1.18	0.96

Attached Documents:

1.Institutional data in prescribed format(Data template)

2. Audited statements of accounts

The HEI must provide consolidated extract of expenditure for purchase of books and journals during the last five years duly attested by Head of the Institution and CA. The HEI to provide Audited Annual Income/Expenditure statement highlighting the expenditure for

Library expenditure highlighted in blue colors along with CA certificates

Supporting Document:
Library

expenditure.pdf

HEIs Clarification Accepted

4.3.2	Student - Computer ratio (Data for the latest completed academic year) Attached Documents :	The HEI to provide the Number of Computers available for student use only. For this the invoices/ Bills for the purchase of computers during the period of assessment to be provided. HEI must provide attested copies of stock register Highlighting the entries of purchase of	all the relevant documents along with countersigned by the principal are attached herewith.	No Change
			Supporting Document: 4.3.2.CL+BILL.p df	
4.3.3	Bandwidth of internet connection in the Institution HEI Input: A. ≥50 MBPS Attached Documents: 1.Upload any additional Information	The HEI has not provided any data. The attached data is just numbers and is irrelevant without supporting documents. The HEI must provide latest two bills, self attested, for the leased line connection indicating plan and Band Width. The HEI to provide ISP invoice	all the relevant documents along with countersigned by the principal are attached herewith.	No Change
			Supporting Document: 4.3.3. CL+DOC.pdf	

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

HEI Input:

1	LILT THE	JL.					
	2019- 20	2018- 19	2017- 18	2016- 17	2015- 16		
	34.678	80 2 9.330)7 6 4.91()1 0 8.723	35 6 8.260)1	6

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
14	13.8	11.5	7.1	8

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
25.29	29.29	26.72	28.72	

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
14	13.8	11.5	7.1	

Attached Documents:

1.Institutional data in prescribed format(Data template)

The HEI has not provided any account statement as proof but only values. Data attached is not supported by Audited finance documents. The HEI to provide audited income and expenditure statement underlining/ highlighting the items of expenditure

all Audited report along with the expenditure certificate are attached herewith. in this Pink color highlighted indicates Physical expenditure and Blue color indicate academic expenditure.

Supporting Document: 4.4.1.1Audit statement.pdf DVV Suggestion Recommended 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

5.1.1.1. Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

HEI Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
197	174	154	152	150

DVV suggested Input:

2019-				2015-
20	19	18	17	16
140	125	133	152	150

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
140	125	133	152	150

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
140	125	133	152	

Attached Documents:

1.upload self attested letter with the list of students sanctioned scholarship2.Institutional data in prescribed format

The HEI has included Diploma level students also. the HEI has claimed freeship separate to the scholarships and freeships provided by the Government. The HEI must claim only Number of students benefited by scholarships and freeships provided by

As per the suggestion of DVV, we Exclude the diploma Student and resubmitting it.

Supporting Document: 5111.pdf

HEIs Clarification Accepted

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4. ICT/computing skills

HEI Input:

A. All of the above

Recommended Input: D. 1 of the above

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. Capacity building and skills enhancement initiatives taken by the institution can't be 01 day in a year activity. Blood donation, seminars are not eligible. Only Life skills (Yoga, physical fitness, health and hygiene) considered.

Attached Documents:

- 1.Institutional data in prescribed format
- 2. Any additional information

The HEI must provide these on the Institutional website and provide specific link to each program/scheme mentioned in the Metric. Self attested copies of circular/brochure or report of the event/ activity report to be included. Ref must be made to

all relevant documents with their reports signed by the principals are attached herewith. the link for Capacity building program is as follows. http://htcop.org/

Supporting Document: 5.1.3.pdf

Changed After Clarification

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
100	81	292	85	

DVV suggested Input:

2019- 20		2017- 18	2016- 17	2015- 16
78	81	85	85	91

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
200	81	201	85	100

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
78	81	85	85	

Attached Documents:

1.Institutional data in prescribed format

The HEI to provide copy of the circular//brochure /reports of the event date wise signed by the coordinator and countersigned by the principal. Geo tagged Photographs with date and caption for each scheme or event. List of programs conducted and the number of

all the circular /brochure/report of the events signed by the principal are resubmitting for the average percentage of students benefited by guidance for competitive examinations and career counseling.

Supporting Document: 5.1.4_compresse d.pdf DVV Suggestion Recommended 5.1.5 The Institution has a transparent The HEI has not all supporting No Change provided any mechanism for timely redressal of documents for various student grievances including supporting documents. student grievances sexual harassment and ragging The HEI to provide the including sexual cases Minutes of the harassment and ragging meetings/Report of cases are submitting 1. Implementation of grievances from the herewith Url for the guidelines of concerned committee same as follows statutory/regulatory bodies for AY 2019-20 and http://htcop.org/naac/gri 2. Organisation wide 2018-19. The HEI awareness and undertakings must provide link to on policies with zero the HEI's Website page tolerance which hosts the 3. Mechanisms for submission of online/offline students' grievances Supporting Document: 4. Timely redressal of the 5.1.5.pdf grievances through appropriate committees HEI Input: A. All of the above Attached Documents:

1.Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti

Ragging committee

5.2.1 Average percentage of placement of outgoing students during the last five years

5.2.1.1. Number of outgoing students placed year - wise during the last five years.

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
12	22	20	13	11

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
12	17	20	13	11

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
12	17	20	13	

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
12	17	20	13	11

Attached Documents:

- 1.Self attested list of students placed
- 2.Institutional data in prescribed format

The HEI to provide List of students placed along with roll number and placement details such as name of the company, compensation, etc year wise. The placements through HEI placement drive and through pool campus interviews / recruitment drives at

all data excluding diploma student are submitting

DVV Suggestion Recommended

Supporting Document: 5.2.1_compresse

d.pdf

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at interuniversity/state/national/ international level (award for a team event should be counted as one) during the last five years.

> 5.3.1.1. **Number of** awards/medals for outstanding performance in sports/cultural activities at university/state/national/ international level (award for a team event should be counted as one) year-wise during the last five years.

HFI Input:

2019- 20		2017- 18	2016- 17	2015- 16
1	6	5	1	0

DVV suggested Input:

2019-	2018-	•	2016-	2015-
20	19	18	17	16
00	00	00	0	0

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
00	00	02	00	00

Recommended Input:

2019- 20	2018- 19		2016- 17	2015- 16
00	00	00	0	0

Attached Documents:

1.Institutional data in prescribed format 2.e-copies of award letters and certificates

As per the SoP Certificate of representation, participation, medals and merit awards at local level, inter college, intra university level in non-recognized events do not qualify. The HEI has large number of ineligible entries. The HEI is to audit the activities and All the awards /medals won by the students for outstanding performance in various activity are submitted

Supporting Document:

5.3.1.pdf

DVV Suggestion Recommended 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/othe

participated during last five years (organised by the institution/other institutions)

5.3.3.1. Number of sports and

5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

HEI Input:

LIET TUP	<i>a</i>			
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
34	35	45	40	34

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
6	6	5	4	

HEI clarification Input:

2019- 20	2018- 19		2016- 17	2015- 16
4	5	8	6	5

Recommended Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16
4	5	8	6	5

Attached Documents:

- 1. Report of the event
- 2.Institutional data in prescribed format

The HEI has attached coaching camp and organize events for the university and district/state sports. Activities where the students of the college did not participate are not eligible. The HEI to provide certificate in respect of the events where the students of the college

a number of events /competitions in which students of the institution participated during the last five years. recounted and submitted HEIs Clarification Accepted

Supporting Document: 5.3.3_compresse

d.pdf

6.2.3 Implementation of e-governance in The HEI must provide Desired documents with **HEIs** self-attested copy of Clarification areas of operation all the screenshots with the Policy document principal signature are Accepted 1. Administration on e-governance. Such enclosed herewith. 2. Finance and Accounts policy must bear a 3. Student Admission and specific reference Support number, date and bear 4. Examination signatures of the Head of the institution. The HEI to also provide HEI Input: Annual e-governance A. All of the above report approved by Governing Council. The DVV suggested Input: C. 2 of the above Supporting Document: 623.pdf **HEI clarification Input:** A. All of the above Recommended Input: A. All of the above Attached Documents:

1.Screen shots of user interfaces 2.Institutional data in prescribed

3.ERP (Enterprise Resource Planning)

format(Data template)

Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

HEI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
01	04	05	05	

DVV suggested Input:

Bit suggested input i					
2019- 20	2018- 19	2017- 18	2016- 17	2015- 16	
01	04	05	02	01	

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
01	04	05	05	01

Recommended Input:

2019- 20	2018- 19	2017- 18	2016- 17	2015- 16	
01	04	05	02	01	

Attached Documents:

1.Institutional data in prescribed format(Data template)

Teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies was counted once in a particular academic year and input is updated accordingly



DVV Suggestion Recommended 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

HFI Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
10	08	23	19	

DVV suggested Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
02	00	00	02	00

HEI clarification Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
02	00	00	02	00

Recommended Input:

2019-	2018-	2017-	2016-	2015-
20	19	18	17	16
02	00	00	02	

Attached Documents:

1.Institutional data in prescribed format(Data template)

One teacher attending one or more professional development Program in a year to be counted as one only. Programs of duration less than one week are not eligible. As per the SoP seminars / invited talks are not eligible. Annual reports highlighting the

the name of the faculty, and certificates are attached wherever the certificate was distributed. one teacher counted once in a particular academic year and input is updated.

Supporting Document: 634.pdf

HEIs Clarification Accepted

7.1.4 Water conservation facilities The attached All the Geotag Photo and A Changed After available in the Institution: photographs do not Installations are Clarification support the HEI claim provided along with the 1. Rain water harvesting of Water conservation excel Data 2. Borewell /Open well facilities available in recharge the Institution. The 3. Construction of tanks and HEI did not provide bunds any data in the Excel 4. Waste water recycling template. The HEI 5. Maintenance of water bodies must attach data only and distribution system in in NAAC prescribed the campus format for the Metric as an Excel file. The **HEI Input:** A. Any 4 or all of the above Supporting Document: DVV 7.1.4.Final Recommended Input: 1.pdf B. 3 of the above Remark: As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. As per the attached documents hosted on. SI no. 1, 2 & 5 considered. Attached Documents: 1. Geotagged photographs / videos of the facilities all the relevant 7.1.5 Green campus initiatives include: Only Pedestrian Changed After Friendly pathways and documents are attached Clarification 1. Restricted entry of landscaping with trees regarding the green automobiles and plants. The HEI campus initiatives are 2. Use of Bicycles/ Battery must provide its green attached here. powered vehicles campus policy 3. Pedestrian Friendly document, numbered, pathways dated and signed by 4. Ban on use of Plastic the head of the 5. landscaping with trees and institute. HEI to plants provide Geo tagged photographs/videos of the facilities such as **HEI Input:** A. Any 4 or All of the above Supporting Document: Recommended Input: **DVV 715** B. 3 of the above final1.pdf Remark: As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. Restricted entry of automobiles, Pedestrian Friendly pathways and landscaping with trees and plants considered. Attached Documents: 1.Geotagged photos / videos of the facilities

7.1.6 Quality audits on environment and The HEI has provided English version of Green Changed After energy are regularly undertaken by audit reports and army certificate along Clarification the Institution and any awards recognition award with beyond the campus received for such green campus which must be activities initiatives: translated in English. There are no beyond 1. Green audit the campus activites 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities Supporting Document: **HEI Input:** B. 3 of the above DVV716.pdf Recommended Input: C. 2 of the above Remark: As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification. Clean and green campus recognitions / awards Beyond the campus environmental promotion activities considered. Attached Documents: 1. Reports on environment and energy

audits submitted by the auditing agency 2.Certification by the auditing agency 3.Certificates of the awards received

7.1.7 The Institution has disabled-Only claim of existence A closer photograph with No Change friendly, barrier free environment of ramp has been geotags of the inside of supported. The HEI to washroom to show its 1. Built environment with provide closer being disable friendly is ramps/lifts for easy access photograph of the provided. to classrooms. inside of washroom to 2. Divyangjan friendly show its being disable washrooms friendly. 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for Divyangjan accessible website, screenreading software, mechanized equipment Supporting Document: 5. Provision for enquiry and DVV 7.1.7.pdf information: Human assistance, reader, scribe, soft copies of reading material, screen reading HEI Input: B. 3 of the above Attached Documents: 1. Policy documents and information brochures on the support to be provided

2. Geotagged photographs / videos of

the facilities

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website
- 2. There is a committee to monitor adherence to the Code of Conduct
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
- 4. Annual awareness programmes on Code of Conduct are organized

HEI Input:

A. All of the above

Recommended Input: B. 3 of the above

Remark:

As per the HEI statement in the response dialogue box and the data attached with the Metric in clarification.

Attached Documents:

1.Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.

2. Any other relevant information

The HEI did not attach URL or any data in support of its claim. The HEI to provide attested copy of the Policy document on code of conduct for teachers, staff and students which should be numbered have a date of issue and should be signed by the college authority.

provide an attested copy of the Policy document and all other relevant documents on code of conduct for teachers, staff and students with URL as follows http://htcop.org/r

Supporting Document: DVV7110.pdf

Changed After Clarification